



## **Pentland Primary School N<sup>o</sup>. 5369**

HALLETTS WAY, BACCHUS MARSH, VICTORIA 3340

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Principal: Mr Andrew Harrison

15 September 2020

Dear Parents/Carers,

I am writing to confirm the arrangements for the start of Term 4 2020.

All students in all grade levels will return to on site learning at Pentland Primary School on Monday 5<sup>th</sup> October 2020 at 8.40am.

Please read the following information regarding the ongoing operation of Pentland Primary School in Term 4.

### **School Drop Off and Pick Up:**

The arrangements for school drop off and pick up that we have implemented will stay in place. Students are to enter through their house colour gate. Parents are not permitted to enter the school grounds during drop off and pick up, and must follow all health guidelines regarding physical distancing and mask wearing.

### **Canteen and Breakfast Club:**

Canteen and breakfast club will commence in Term 4 utilising the same systems put in place during the start of Term 3.

All canteen lunch orders must be placed via the ordering form available on the school website with payments via EFTPOS. Any emailed orders must be received by the front office by 9am. Over the counter window sales will be available for the purchase of ice-creams, snacks and drinks.

Students wishing to attend breakfast club before 8.20am must enter via the Perkins (Yellow) gate.

**Access to school and payments:**

Parents/carers wishing to come on site must contact the front office on 5367 6080 to make an appointment.

All payments must be made via BPAY or EFTPOS, please contact the front office should you require any assistance.

**Student Health and Well-being:**

If your child is ill or is feeling unwell, they must not attend school. They must remain at home and you should seek medical advice.

Daily temperature checks will be conducted as an additional safety measure. Only non-contact infra-red thermometers will be used.

Hand sanitiser/soap is available in all classrooms and toilets. All students will be educated in good hand hygiene practice.

School is undertaking additional cleaning/sanitising of rooms, toilets and playgrounds.

Please ensure that your child brings their own water bottle to school, as the water bubblers will be turned off and not available for children to use.

**Term 4 Events:**

It is our intention to conduct as many of our traditional term 4 events such as the school concert, Grade 6 Graduation etc. However, the format and who can attend is likely to be different. We will continue to work within the Department of Education and the Health Department guidelines. As we finalise arrangements we will communicate with families.

We are in the process of planning for 2021. If you are aware of any families who wish to attend Pentland Primary School in 2021 please encourage them to contact the school on 5367 6080.

Thank you for your continued support of our school.

Kind Regards,

A handwritten signature in black ink that reads "Andrew Hamman". The signature is written in a cursive style with a long horizontal stroke at the end.

Andrew Harrison

Principal